

Denver Area Council – Peaceful Valley Scout Ranch

Job Title:	Handicraft Counselor	Property:	Peaceful Valley Scout Ranch
Camp/Department:	Dobbins-Program	Salary Level:	Grade 1
Location:	22799 N. Elbert Rd Elbert, CO 80106	Staff Supervisor?:	No
Reports to:	Handicraft Director	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	No

Job Summary

Develop and provide a meaningful and quality handicraft program for all campers.

Job Description

ROLE AND RESPONSIBILITIES

- Help develop lesson plans that follow merit badges, awards, and trainings specific to the handicraft area.
- Instruct campers in merit badges, awards and trainings in which proficient.
- Help maintain advancement reports and other paperwork and ensure completeness and submit on time.
- Assist in the proper use, safety, security, storage and maintenance of area facilities and equipment/supplies. Oversee area/department day-to-day operations.
- Check in regularly with assigned campsite and ensure needs are met. Ensure the campsite latrine is stocked fully (paper towels, toilet paper, soap). Work with leaders and Scouts to maintain a clean campsite. Inspect the campsite at check in and check out.
- Supervise campers during classes, meals, flag ceremonies, camp-wide activities and other times.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- Youth Protection (Online Prior to Camp)
- BSA Program Safety (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Provided by the Council)

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be 16 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- None